



AYSO Area 1F

Referee Assessment and Upgrade Procedures

January 1, 2008



Area 1F is committed to providing well-trained, experienced referees at the higher levels of officiating. As such, the Area 1F referee staff has developed this guide for referee's desiring upgrade to Intermediate or Advanced levels. National referee candidates adhere to procedures set forth by Section 1, an overview of which is also summarized below.

Upgrading Guidelines:

Prior to starting the upgrade process, referees should complete the appropriate referee course, written examination, and physical fitness test, if required. Also, it is suggested the Regional Referee Administrator (RRA) or the Regional Director of Assessment (RDA) schedule "developmental" assessments prior to a referee's formal assessment. Developmental assessments can be used as mentoring opportunities to provide comments, feedback and advice on practices that may affect the referee's officiating. Regions implementing developmental assessments and referees completing upgrade requirements prior to the formal observation or assessment find it invaluable.

In exceptional situations, the Area Referee Administrator (ARA) or the Area Director of Assessment (ADA) working with the Regional Referee Administrator (RRA) and the Regional Director of Assessment (RDA) can alter the procedure when it is in the best interest of the referee and the National Referee Program.

Matches shall utilize the Diagonal System of Control and be of suitable duration.

The same advisor or assessor may not perform each of the referee's successful observations or assessments unless an advisor or assessor is not readily available.

If a referee is recommended for further observation, a different advisor or assessor shall be assigned subsequent observations or assessments.

The RRA, RDA or ADA shall try to accommodate multiple referee assessment requests by assigning dual match assessments.

In no case will more than two observations or assessments by a single advisor or assessor be approved on the same match. Multiple advisors or assessors may be used on a single match.

To the extent possible, the advisor or assessor should not have been one of the referee's Intermediate or Advanced referee course instructors.

Upgrading to Intermediate Referee:

A referee upgrading to Intermediate referee level must adhere to the following:

1. The referee must request an observation by contacting the RRA or RDA directly.
2. The RRA or RDA and referee shall make arrangements for the referee to be observed on an under-12 60-minute match. If requested by the referee and approved by the RRA or RDA, a higher division match may be substituted for the observation.
3. The RRA or RDA shall assign an assessor or advisor to observe the referee. The assessor or advisor need not be from the referee's home region.
4. It is recommended the referee receive two observations: one as referee and one as assistant referee.
5. The assessor or advisor shall notify the RRA or RDA of the results of the observation.
6. After successful completion of the Intermediate referee upgrade requirements and final authorizing signature from the ARA or ADA, the referee shall send a copy of the upgrade certification form to the

AYSO National Support and Training Center and a duplicate copy to the ADA. The referee retains the original certification form.



AYSO Area 1F Referee Assessment and Upgrade Procedures (cont.)



Upgrading to Advanced Referee:

A referee upgrading to Advanced referee level must adhere to the following:

1. The referee must request an assessment by contacting the RRA or RDA directly.
2. The RRA or RDA and referee shall make arrangements for the referee to be assessed on an under-14 70-minute match. If requested by the referee and approved by the RRA or RDA, a higher division match may be substituted for the assessment. It is suggested the RRA or RDA line-up more than one match to improve the chances of finding an available assessor. The RRA or RDA shall provide this information to the ADA at least two weeks prior to the assessment date. The ADA shall then approve the assessment request.
3. The ADA shall assign an assessor. The assessor shall be from outside the candidate's home region unless an assessor is not readily available.
4. Once an assessment request has been formally approved, the ADA shall immediately be notified if the candidate or the assessor cannot keep the commitment.
5. The assessor shall notify the RRA, RDA or ADA of the results of the assessment.
6. After successful completion of the Intermediate referee upgrade requirements and final authorizing signature from the ARA or ADA, the referee shall send a copy of the upgrade certification form to the AYSO National Support and Training Center and a duplicate copy to the ADA. The referee retains the original certification form.

Upgrading to National Referee:

The following 5-step process is a brief overview of the National Referee upgrade process as set by Section 1. Their policies and procedures can be viewed in their entirety at www.aysosection1.org.

1. The candidate makes the assessment request to the ADA by submitting a list of available under-19 matches. Assessment matches do not have to be from the candidate's home Area.
2. The ADA shall contact the RRA or RDA to verify the candidate's readiness and shall then contact an approved assessor not from the candidate's home Area.
3. The Section Director of Assessment (SDA) approves the assessment request.
4. The ADA provides the candidate the assessor's contact information to confirm arrangements.
5. After the candidate has completed all of the requirements for upgrade, the referee should make copies of his/her completed form and forward the original to the SDA for approval, signature and submission to the AYSO National Support and Training Center.